



Consolato Generale d'Italia
Istanbul

EXPLORATORY NOTICE FOR THE ACQUISITION OF DISPLAY OF INTEREST IN PARTICIPATING TO THE NEGOTIATION PROCESS EX D.M. 192/2017, IN RESPECT OF THE GENERAL PRINCIPLES OF LEGISLATIVE DECREE 31 MARCH 2023 N. 36 (Codice degli Appalti), BELOW EU THRESHOLD, FOR THE APPOINTMENT OF A CONTRACTOR FOR CLEANING SERVICES OF THE BUILDINGS INSIDE THE COMPOUND OF THE CONSULATE GENERAL OF ITALY FOR THE TWO YEARS 2025 AND 2026

The Consulate General of Italy intends to acquire displays of interest in order to proceed to appoint a cleaning services contractor for the buildings inside its consular compound situated in **TOMTOM KAPTAN SOKAK 5, BEYOGLU, ISTANBUL**.

The total value of the contract is estimated in maximum of T.L. 3.600.000,00

This notice is exclusively finalised to invite display of interest from potentially interested economic operators. It is not in any way binding for this Consulate General, which reserves its right to identify, at a later time, the number of suitable subjects (maximum five) to whom send a letter of invitation to bid.

The display of interest is only finalized to communicate to the Consulate General of Italy in London their availability to present an offer.

All subjects admitted to participate will be required to demonstrate:

- 1) Registration to the Chamber of Commerce or Company House or in the professional or commercial bar of the country of residence, acting as provider of services similar to the above mentioned.
- 2) Solid economic and financial capacity, through submission of the last balance sheet.
- 3) Self-assessment certifying not to be or having never declared bankruptcy, liquidation, compulsory administration, or any other similar circumstances, and not having any of the above ongoing proceedings based on the legislation of the State the company belongs to.
- 4) Self-assessment certifying to be up to date with tax payments according to the present legislation in the country of residence.
- 5) To be up to date with their workers' social welfare payments according to the present legislation in the country of residence.
- 6) Self-assessment certifying to only employ and introduce into the Consulate 'CE certified equipment' that is conforming to the current Health and Safety regulations.
- 7) Not to have received any kind of fine concerning safety according to what is established by competent authorities and to be able to carry out their services conforming to the current regulations.
- 8) Not to have been subject to equitable rescission due to their own responsibility.
- 9) Technical and professional skills verifiable through a minimum of five years previous experience in the requested service (report of the jobs carried out in the last 5 years)
- 10) Being in possession of relevant licences from local authorities to show that the Company is qualified to certify and maintain systems, as specified above, enabled to release certifications, to be responsible for handling logbooks of compulsory maintenance in accordance with EU and UK Directive.

Copies of the documents regarding nn 1 - 2- 6 and 9 should be attached to the participation form.

The interested companies should submit a participation form (Annex A) with the requested documents.

Deadline for the application is: 01ST November 2024.

The Annex A can be anticipated by email to the following email address: amministrazione.is@esteri.it – contabilita.is@esteri.it, specifying in the object: “DISPLAY OF INTEREST, CLEANING SERVICES”.

Interested companies can contact the Project Manager at the above email address in order to arrange a site survey.

The selected Companies will receive a letter of invitation to bid containing the specifics of the offering before 10th of November 2024.

Istanbul, 16.10.2024